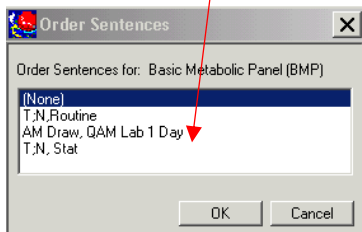


Ordering Labs

June 25, 2009

AM Lab for tomorrow

1. Select the AM Draw, QAM Lab order sentence.
This will schedule the test for your unit's AM draw time the next morning.



*To order for today's date, refer to list of am draw times and be sure your order is entered at least 30 minutes prior to your unit's draw time.

AM Lab for every morning

1. Select the AM Draw, QAM Lab order sentence
2. Change the duration field to the number of days you want the lab to be drawn.

If you need a lab at a **specific time**

1. Select None from the order sentences
3. Collection Priority: Timed Study
4. Requested Start date/time set to the specific time you want the lab drawn

If you need to order **daily lab**.

1. Select None from the order sentences
2. Collection Priority: Timed Study
3. Requested Start date/time: enter the start date and time you want the first lab drawn.
4. Frequency: Q24hr

If you need to order **other recurring labs**, example: Q1Hr, Q4Hr, Q6Hr or AC&HS test.

1. Select None from the order sentences
2. Collection Priority: Timed Study
3. Requested Start date/time: enter the start date and time you want the first lab drawn.
4. Frequency: Q1Hr, Q4Hr, Q6Hr.....or AC&HS

****Note: The frequency detail is only necessary for recurring labs or morning draw labs. Do not enter it for other lab orders****

If you need to order labs to be collected **STAT**

1. Select the Stat order sentence.

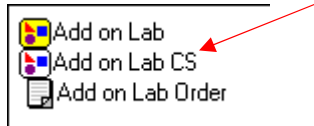
****Note: When placing a STAT collection order, do not enter a frequency. If it is a lab collect, the lab system will ignore the Requested Start Date/Time and print a label for immediate phlebotomist blood draw.****

If you need to order **a routine lab**

1. Select the Routine order sentence.

If you have already signed any lab order then determine that you need another test run on the same specimen, use the **Add on lab order**.

1. Pick the Add on lab caret



Incorrect order

1. Cancel/DC and sign the incorrect order first.
2. Then place the new order with the correct details.

****Note: Do NOT use Cancel/Reorder since the interface may process the new order before the cancelled order---creating a duplicate order in ARUP system.****

If patient transfers to your unit with active scheduled lab orders

1. Cancel/DC and sign the incorrect order first.
2. Then place the new order with the correct details for your unit.

Addendum: Unit Draw Times for QAM Lab

UNIT	QAMLAB DRAW TIME	UNIT	QAMLAB DRAW TIME	UNIT	QAMLAB DRAW TIME
2E	0600	4MICU	0300	HCH4	0500
2LND	0600	4N	0500	HCH5	0500
2NBI	0500	4CTH	0530	HCSC	0400
2NSY	0600	5BMT	0400	IMCU	0300
2N	0600	5MED	0600	NAC	0530
2PMR	0600	5STB	0530	NCCU	0300
3N	0600	5W	0600	SICU	0300
3SSU	0600	6N	0500	UNI	0600
4BRN	0300	6S	0500		

ARUP sends phleb on the next hour
for any freq scoped on the half hour